

KHA Student Personal Electronic Device Policy

Subject to the limited exceptions enumerated below, physical access to a personal electronic device by students is prohibited during the school day, including on school buses, at Kingston Hill Academy (“KHA”). For the purposes of this Policy, a “personal electronic device” means a smartphone, mobile phone, tablet, computer, smartwatch or other electronic device not owned or provided to a student by a public school that is capable of communication through the Internet or a wireless network.

All students must silence or turn off their personal electronic device(s) and remove headphones before entering the school building. Students must place their personal electronic device(s) and headphones in their backpacks or lockers in a way that is not visible.

Exceptions to this policy may be made for bona fide emergencies. Following a bona fide emergency event, personal electronic device(s) must once again be silenced or turned off and properly stowed. Students must also refrain from using personal electronic devices during a school activity, while on the school bus, while in the restroom, and at all times other than the acceptable uses listed herein.

Should a teacher or staff member need a group of students to use personal electronic device(s)/headphones for educational purposes, they should seek express authorization from an administrator in advance. If authorized to remain in the building after regular school hours, students may use personal electronic device(s) so long as such use does not otherwise violate a school and/or extra-curricular policy or rule.

In addition to emergency situations, exceptions to this Policy may also be made for the use of personal devices that provide access to assistive technology necessary to comply with students’ individualized student 504 plans, individualized education plans (IEP), medical needs such (e.g. glucose monitoring) and/or a plan to support emergent multilingual learners (MLL) with appropriate language access programs and services to ensure the provision of an appropriate public education. Any such allowable exceptions shall be specified in a student's identified plan and approved by the appropriate team or coordinator.

Consequences for Violation of the Policy

- First Infraction - Students will have their cell phone taken away and returned at the end of the day.
- Second Infraction - Students will have their cell phone taken and locked up in the office until a parent can come to school to retrieve it.
- Third Infraction - Students will no longer be allowed to bring a cell phone to school until a parent/guardian conference with the principal is held.